



**CITY
ACADEMY**

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Heads of School: Rekha Shell-Macleod & Rebecca Bakewell

 @CORECityAcademy  @COREcity_acad

REF: Year11ParentsEvening/SPA/PLE

2nd December 2021

Dear Parents/Carers,

Year 11 Virtual Parents' Consultation Evening - Thursday 16th December 2021 from 4pm until 7pm

Online Appointment Booking

I would like to invite you to attend our Virtual Parents' Consultation Evening on Thursday 16th December 2021. This is an important evening and provides you with an opportunity to discuss how your child has progressed since the start of the new academic year, how they have achieved in their recent mock examinations and for you to talk with your child's teachers one to one.

The school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments. We are confident this will be an improvement to the previous system and welcome any feedback.

Appointments can be made from 8am on Monday 6th December 2021 and will close at 6pm on Wednesday 15th December 2021. Should you wish to make any changes after this date please contact the school office.

Please visit <https://city.schoolcloud.co.uk/> book your appointments. (A short guide on how to add appointments is included with this letter.) Login with the following information:

Student's first name:

Student's surname:

Date of birth:

If you do not have access to the internet, please contact the school office who will be happy to add appointments on your behalf on 0121 729 7160.

Yours sincerely

Mr S. Parkes
Head of Year 11

Ms P. Lewis
Assistant Headteacher