



**CITY  
ACADEMY**

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Heads of School: Rekha Shell-Macleod & Rebecca Bakewell

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Ref: Year11Leavers/EarlyFinish

Thursday 23<sup>rd</sup> June 2022

Dear Parent/Carer

On Thursday 30<sup>th</sup> June 2022, we will be holding the Year 11 leavers Celebration Ceremony, which will begin at 1:00pm. Therefore, students in years 7-10 will leave the school site earlier than normal. Dismissal will begin at 12:00pm, with all students off site by 12:30pm.

All students entitled to a free school meal will have the opportunity to collect a hot or cold meal at break time.

If you collect your child from school, can we please ask that you ensure a prompt collection on Thursday.

Work will be available on Teams in the afternoon for students to complete. This will be set as an assignment, not a live lesson.

School will be open as normal on Friday 1<sup>st</sup> July 2022, attendance is compulsory for all students.

Yours sincerely

Rebecca Bakewell  
Head of School

Rekha Shell Macleod  
Head of School