

26 September 2025

Year 7 Settling in Evening

Dear Parents/Carers

I am delighted to invite you to our Year 7 Settling in Evening on Thursday 2nd October 2025 between 16:00 and 18:00. The event will be held on the 3rd floor at City Academy, and presents a great opportunity for parents and carers to speak to your child's Form Tutor, Year Group Coordinator (Ms. Hyde), Head of Year (Mr. Morton), SENDCO (Mr. Parkes) and members of the Senior Leadership Team.

We will be looking to discuss your child's start to secondary education at City Academy, show you some examples of work completed across all subject areas, as well as answering any questions you may have. The evening will also present as a great opportunity for parents and students to ensure that they have logged into their ClassCharts account. A dedicated member of staff will be on hand to support you in signing up, if you haven't already done so.

Form Tutors will be based in their form classrooms, with the LRC also open where you can meet the Head of Year, Year Group Coordinator and members of the Senior Leadership Team. A selection of our dedicated student helpers will be on hand should you have any issues with locating the correct rooms. Please see the room list below:

- 301 – Miss A Sandhu (7C1)
- 302 – Mr. W McAlister (7O1)
- 303 – Mr. T Sissons (7R1)
- LRC – Mr. M Morton / Ms. S Roberts (Head of Year / Year Group Coordinator)
- LRC – Mr. S Parkes (SENDCO)

In the meantime, should you have any questions regarding this event, or any other concerns regarding your child please contact mmorton@corecity.academy. Where I will be more than happy to help.

We look forward welcoming you on Thursday 2nd October at 4pm.

Yours sincerely

Mr. M Morton
Head of Year 7 | DSL
Teacher of Physical Education and Health