

Tuesday 15<sup>th</sup> July 2025

Dear Student,

Re: Collecting GCSE and Vocational Results

I hope that this letter finds you well and that you have an enjoyable summer. After all your hard work, earlier in the year, I am sure you are very excited about collecting the results of your final examinations. I am pleased to let you know that your results will be available for collection on **Thursday 21<sup>st</sup> August 2025** between **09.00am** to **11.30pm**.

Please enter through the student entrance, where staff will be greeting you. If you are unable to attend, please notify the school as soon as possible. If a member of your family is collecting your results on your behalf, we will require you to complete the written consent form below and this will need to be presented prior to the day. Unfortunately, we cannot give your results to anyone without your signed permission, and they will need to provide I.D when collecting.

On results day, school staff and colleagues from the careers service will be available to discuss your results and support you, if required.

I wish you every success and look forward to celebrating with you on the day. If you have any further queries regarding the collection of your results, please do not hesitate to contact me on 01217297100 or [kstanley@corecity.academy](mailto:kstanley@corecity.academy).

Yours sincerely,



**Mrs K Stanley**  
**Head of Year 11**

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**Please complete this section in BLOCK CAPITALS if you cannot collect your results yourself.**

**CONSENT FORM**

I, \_\_\_\_\_ give permission for my parent/carer/relative

(delete as appropriate) (Name of parent/carer/relative) \_\_\_\_\_ to  
collect my results on my behalf.

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_