



Ladywood, Birmingham, B15 2EF

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Headteacher: Rebecca Bakewell

 @CORECityAcademy @COREeducate

Ref: UWA/Certificate Collection

Monday 5<sup>th</sup> December 2022

Dear Parent/Carer,

I am pleased to be able to inform you that your child's certificates from the Summer 2022 exams have arrived from the exam board and are ready for collection. Your child can collect these from Reception at City Academy, 23 Langley Walk, Birmingham, B15 2EF on Thursday 8<sup>th</sup> and Friday 9<sup>th</sup> December 2022 between 3:30pm and 5:00pm. They will need to sign to say they have received these.

Certificates will be stored at Reception until 5pm on Friday 9<sup>th</sup> December. After this point, they will be stored with the school's exams officer in order to collect them an appointment will need to be made.

Yours sincerely

Mr U. Wazir  
Deputy Headteacher