



City Academy Covid 19 Risk assessment December 2021

Government guidance [Actions for schools during the coronavirus outbreak - GOV.UK \(www.gov.uk\)](https://www.gov.uk)

This document has been refreshed from its previous iterations. Any hyperlinks will be identified by underlining.

School employers and leaders are required by law to think about the risks the staff and pupils face and do everything reasonably practicable to minimise them, recognising they cannot eliminate the risk of coronavirus (COVID-19). School employers must therefore make sure that a risk assessment has been undertaken to identify the measures needed to reduce the risks from coronavirus (COVID-19) so far as is reasonably practicable and make the school COVID-secure.

General information on how to make a workplace COVID-secure, including how to approach a coronavirus (COVID-19) risk assessment, is provided by the [HSE guidance on working safely](#).

We recommend all school leaders and staff members to regularly review the latest information produced by Public Health:

https://www.birmingham.gov.uk/COVID-19_schools_faqs.

The latest checklist and flowchart can be found here for guidance on dealing with suspected or confirmed cases within staff or pupil cohorts, and their contacts: https://www.birmingham.gov.uk/downloads/download/3527/public_health_flowchart_for_schools

This risk assessment checklist/tool is based on Government guidelines on COVID-19. It is provided to help schools to prepare and decide arrangements for an increased number of children attending/returning to school. It remains subject to change at a short notice as updates are received from the Department for Education (DfE) or Birmingham City Council (BCC)

The completion of this tool/checklist should not be undertaken in isolation by one individual and should involve staff who understand the risk assessment process. Once completed, the risk assessment should be shared with the school's workforce. If possible, schools should consider publishing it on their website to provide transparency of approach to parents, carers, and pupils (HSE would expect all employers with over 50 staff to do so). A risk assessment should be updated and revisited regularly.

Risk assessment is about identifying reasonably practicable measures to control the risks in a workplace or when undertaking an activity. The process evaluates the threats and risks of a specified issue/situation and enables the likelihood that somebody could be harmed, together with an indication of how serious the harm could be, to be considered.

	Risk not mitigated - unable to follow guidance or implement adequate controls
	Risk partially mitigated – some actions outstanding
	Risk mitigated – adequate controls in place and guidance followed

Risk/Guidance requirements	Current risk rating	Control measures Good Practice Control Measures Adopted	In place? (Yes/No)	Actions remaining	Final risk rating
2. Cleaning					
Maintain enhanced cleaning, including cleaning frequently touched surfaces often.		<ul style="list-style-type: none"> • Clean surfaces regularly. • Desks, tables, surfaces to be clear at the end of each day to allow for cleaning. • Every room to have a sanitising pack consisting of blue roll, sanitiser spray and hand sanitiser. • Additional cleaning from Accuro, to cover all the school day wiping down frequently touched surfaces, toilets, and high traffic areas. 	Yes Yes Yes Yes		
3. Vulnerable students					
Where students who are self-isolating due to public health advice are within our definition of vulnerable, it is important that you put systems in place to keep in contact with them, particularly if they have a social worker. Should government guidance indicate education to take place remotely all students should have access to devices and internet		<ul style="list-style-type: none"> • Devices have been identified for students who should need them • Sim cards are available for students who do not have internet access at home • Check if a vulnerable student is able to access remote education support • Support student to access it (as far as possible) Regularly check if they are accessing remote education • Keep in contact with students to check their wellbeing and refer onto other services if additional support is needed 	Yes Yes Yes Yes Yes		
4. Attendance					
School attendance is mandatory for all students at compulsory school age, and it is a priority to ensure that as many children as		<ul style="list-style-type: none"> • Improving school attendance: support for schools and local authorities - GOV.UK (www.gov.uk) • Good attendance remains our priority, all attendance recorded on SIMS for review 	Yes	SLT meet weekly and will review impact of plan accordingly	

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possible regularly attend school. Where a child is required to self-isolate or quarantine because of COVID-19 in accordance with relevant legislation or guidance published by they should be recorded as code X (not attending in circumstances related to coronavirus). Where they are unable to attend because they have a confirmed case of COVID-19 they should be recorded as code I (illness).		<ul style="list-style-type: none"> Engagement of appropriate services for families not engaging Families made aware of the guidance through regular updates from school (newsletters, email, phone calls, text message and letters) 	Yes Yes		
5. Remote learning					
Remote learning may be required if students test positive for covid 19 and are well enough. Remote learning may be reintroduced due to the rise cases following the Omicron variant.		<ul style="list-style-type: none"> Arrangements in place to support pupils when not at school (e.g. complying with clinical or public health advice) with immediate access to remote learning at home Students aware of their login credentials and access to remote learning Students given tutorial on accessing remote learning 	Yes Yes Yes		
6. Visitors					

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Visiting specialists such as therapists, clinicians, peripatetic teachers, and other support staff for pupils with SEND should provide interventions as usual, including moving between settings as required.	Yellow	<ul style="list-style-type: none"> No adults will enter on-site unless through an authorised appointment - site protocols will be explained prior to visit Visitors to school should not attend if they are feeling unwell with Covid symptoms. Visitors will be required to wear face coverings in communal areas 	Yes Yes Yes		Green
7. Testing					
Testing remains important in reducing the risk of transmission of infection within settings. That is why, whilst some measures are relaxed, others will remain. Settings are strongly encouraged to ask parents and other visitors to take a lateral flow device (LFD) test before entering the school.	Red	<ul style="list-style-type: none"> Lateral Flow Device Tests continue to be available for twice weekly testing. Staff must inform Heads of School and Operations Manager as soon as possible of positive LFD tests. Staff must inform Heads of School and Operations Manager as soon as possible of results of PCR tests. LFD Testing should not be used for 90 days following a positive PCR test. 	Yes Yes Yes	Awaiting delivery of tests	Red
8. Vaccinations for 12 – 15 year olds					
Government have advised all children aged 12-15 to receive 2 doses of Covid 19 vaccine	Yellow	<ul style="list-style-type: none"> All 12- 15 year old students have been offered a vaccination in school. 1st doses of vaccinations have been to consenting students The Health and Social Care Secretary announced on Monday 29th November that young people aged 12 to 15 in England will be offered a second dose of the Pfizer-BioNTech Covid-19 vaccine 	Yes Yes	Awaiting date from School nurse for second vaccination	Yellow

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9. Booster Vaccinations for staff					
<p>Following the emergence of the Omicron variant, including confirmed cases in the UK, the Joint Committee on Vaccination and Immunisation (JCVI) has urgently reviewed vaccine response measures. JCVI now advises that: all adults aged 18 to 39 years should be offered a booster dose, in order of descending age groups. To be given no sooner than three months after the primary course all severely immunosuppressed individuals should be offered their booster dose no sooner than three months after completing their primary course of 3 doses young people aged 12 to 15 years should receive a second dose of the PfizerBioNTech COVID-19 vaccine, no sooner than twelve weeks after the first dose JCVI previously advised that those aged over 40 years and those at higher risk from COVID-19 should</p>		<ul style="list-style-type: none"> • Covid Vaccinations Staff pupils encouraged to take up vaccination • Covid Booster Vaccinations Staff encouraged to book booster vaccinations • Vaccinations are available in walk in centres and staff are expected to do this out of school hours. 	<p>Yes</p> <p>Yes</p>		

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be offered a booster. Those eligible can book their appointment on the NHS website.					
10. Return to School January 2022					
DfE schools to provide testing for pupils after the Christmas break.		<ul style="list-style-type: none"> On site testing will be offered to all students before their return to school in January. Any students unable to test themselves will be given guidance and support by members of staff who are trained Positive results to be communicated to Parents and Carers and reported in line with government guidance, so any close contacts can be contacted through test and trace Letters, email and SMS messages used to communicate plans for testing to all parents 	Yes Yes Yes Yes		
11. Communal Areas/trips visits					
Limiting residential educational visits, open days, transition or taster days, parental attendance in settings and live performances in settings. Communal areas to be limited and social distancing measures in place		<ul style="list-style-type: none"> Risk assessments carried out for essential trips to mitigate any risk Virtual transition days and parent's evenings to be implemented using School CCloud Meetings to be held virtually to limit contact Staff room capacity limited to ensure 2m distancing 	Yes Yes Yes Yes		

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12. Daily testing for contacts of Covid-19					
All adults who are fully vaccinated and children aged 5 to 18 years and 6 months, identified as a contact of someone with Covid-19 – whether Omicron or not – should take a lateral flow device (LFD) test every day for 7 days instead of self-isolating.”		<ul style="list-style-type: none"> • Staff, parents and carers to be made aware of the new guidance for daily testing • Take an LFD each day for 7 days and report the results through the Online Reporting System and to school. • Anyone over the age of 18 years and 6 months who is not vaccinated, must isolate in line with government guidelines if they are a close contact of a positive case. 	Yes Yes		