



**CITY
ACADEMY**

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Headteachers: Karen Slater & David Bailey

 @COREeducate  @COREeducate

Your child should continue to attend school

13th October 2020

Dear Parent/Carer,

We have been advised that there has been a confirmed case of COVID-19 within school. Thankfully, the families report that the student is doing reasonably well and are recovering at home. We thank the families for their updates and give them our very best wishes.

We have carried out a full risk assessment and identified all those who have been in close contact with the affected case and have recommended that they stay at home and self-isolate until 14 days after their last contact. This is just a relatively small group of students in Year 11 who have all received separate notification.

Your child has **not** been identified as a close contact and therefore does not need to make any change to their usual routine, including school attendance.

Please continue to be reassured that we are taking all the necessary measures to maintain a high level of hygiene in our school buildings to limit any risks. We would like to take this opportunity to remind you that students must continue to maintain good hand hygiene, keeping a safe distance from others, and wearing face coverings when travelling on public transport and around the school corridors and communal areas.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19:

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards
- wear a face mask in school communal areas, on public transport, and in shops
- keep a safe distance from others when possible in school

Further information

Further information is available at [nhs.uk/coronavirus](https://www.nhs.uk/coronavirus) and on our school website

www.corecity.academy.

We will be in touch again soon.

Yours faithfully,

Mr Bailey
Headteacher

Miss Slater
Headteacher